Consulate General of ÜLKE ADI,

İstanbul,

Dear Sir/Madam

This letter is to confirm that AD SOYAD (Passport Number) is a MESLEK of our company; "FİRMA ÜNVANI". Since İŞE GİRİŞ TARİHİ.

He/She would like to travel to your country between the dates GİDİŞ TARİHİ and DÖNÜŞ TARİHİ for the fair in your country FUARIN ADI/FİRMANIN ADI

All his expenses during the travel will be covered by our company.

We guarantee there turning of him on above mentioned departure date.

Please do not hesitate to contact us if you have any further questions or documents.

Thank you for your kind assistance.

**Best Regards**